

IOWA COUNCIL OF TEACHERS OF MATHEMATICS ADVANCED TUITION GRANT

Guidelines

The Iowa Council of Teachers of Mathematics (ICTM) will award two grants of up to \$500 to support an ICTM member who is pursuing education related to mathematics education and/or mathematics teaching. This could be as a student in a master's degree program taking coursework for university credit or an individual taking a workshop to enhance their mathematics teaching.

This competitive grant program is designed to encourage pursuit of higher education in mathematics education in order to promote the teaching and learning of mathematics at all levels.

Timetable

June 30 th	Grant applications sent to ICTMgrants@gmail.com
August 1 st	Grant applications are reviewed, and awardees are notified.
Fall	Grant recipients are honored at the Annual ICTM Conference
Within 1 year of grant	Itemized receipts and one or more of these two share-back methods: ICTM Annual Conference presentation or write an article (500 – 2000 words) to be published on the ICTM website related to the grant you received submitted to Grant Committee

Application Guidelines and Criteria for Evaluation

Application

Application procedure and forms are available from each ICTM Regional Director, ICTM Officer, or can be downloaded from the ICTM website at www.iowamath.org.

Eligibility

All current ICTM members including teachers at schools with an institutional membership are eligible to apply for this grant. Current ICTM Executive Board members are not eligible to apply.

Appropriate use of grant monies:

- To support graduate studies in mathematics or mathematics education.
- To support specialized studies of pedagogy or technology in mathematics education.

Criteria for Award

Each grant recipient will:

- Make a presentation at the ICTM Annual Conference or write an article (500 – 2000 words) to be published on the ICTM website related to the grant you received. Please note that by signing this application, you have agreed to do this if awarded the grant. If requested, an ICTM Executive Board member will be assigned as a mentor to each awardee.
- Submit unofficial transcripts, grade report or certificate documenting completion of the course(s) or workshop, and one or more of these share-back methods: ICTM presentation or written article in order to receive award. Submit to ICTMgrants@gmail.com within one year of award. Funds will be dispersed shortly after receipt of these documents.
- Course or workshop must be completed within one year of award.

**IOWA COUNCIL OF TEACHERS OF MATHEMATICS
ADVANCED TUITION GRANT**

Application Procedure and Forms

Review the Guidelines prior to completing the application.

The grant application has three parts: (1) Cover sheet, (2) course, graduate program or workshop description, and (3) budget form.

- (1) **Cover sheet:** The one-page cover sheet should be completed and attached to the front of the grant proposal. The applicant and the applicant's principal must sign it.

- (2) **Description of Studies:** A program, course or workshop description must be no more than two, single-spaced typed pages and should address the following questions:
 - What coursework or workshop are you planning to take and fund with this award?
 - What are your goals related to your graduate studies, coursework or workshop attendance?
 - What other funding do you have to support your studies?

- (3) **Budget:** The applicant may request up to \$500.
 - On the form provided, please detail your budget request. The budget page should be attached at the end of the description of studies.

Applicants must submit the completed application for approval to the Grant Committee by email ICTMgrants@gmail.com no later than June 30th.

**IOWA COUNCIL OF TEACHERS OF MATHEMATICS
ADVANCED TUITION GRANT
Cover Sheet**

Please type and complete all information:

Applicant's Name: _____

Current Teaching Assignment: _____

School Name and Address: _____

E-mail address: _____

School Phone Number: _____ School Fax Number: _____

ICTM Membership Expires _____

Project Title: _____

Budget Request: _____

Please write a one paragraph summary description of graduate program, coursework or workshop appropriate for news release or other public information purposes (this may be edited for publication).

If awarded this grant, I will do one of the following. (Please check one box.)

- Present at the Annual ICTM Annual Conference
- Write a 500 – 2000 word article for ICTM website about new learning from grant

The Principal's signature below indicates his/her support for participation in the Advanced Tuition Grant and his/her willingness to use the results for news releases or other public information purposes.

Date Signature of Applicant

Date Signature of Principal

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Budget Request

(1) **Total Budget Needed.** List tuition costs requested. If for graduate study or other coursework, indicate amount required to enroll. If costs are for non-graduate credit coursework or a workshop, indicate the fees (for the course and travel) required. Include documentation or references that could be use to confirm costs.

Item	Cost
TOTAL BUDGET NEEDED	(1) \$

(2) **Other Sources of Funding:** If other funds are available, list the source and amount expected. (For example, donations from individuals, organizations, businesses, other grant funds, etc.).

Source	Amount
OTHER SOURCES OF FUNDING	(2) \$

(3) **Grant Amount Requested:** Total below must not exceed \$500, the maximum available.

GRANT AMOUNT REQUESTED (1)	- (2)	= (3) \$
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