

IOWA COUNCIL OF TEACHERS OF MATHEMATICS CURRICULUM GRANT

Guidelines

The Iowa Council of Teachers of Mathematics (ICTM) awards three grants of up to \$500 each to encourage and support the efforts of individual or teams of certified mathematics teaching staff in the development and implementation of innovative teaching strategies or projects in the field of mathematics. Projects do not necessarily need to be a new idea, but one that promotes the teaching and learning of mathematics in keeping with the National Council of Teaching of Mathematics (NCTM) Standards.

This competitive grant program is designed to encourage creativity in the classroom, enhance instructional methods, foster imaginative teaching, and promote the teaching and learning of mathematics at all levels.

Timetable

June 30 th	Grant applications due to the Grant Committee via ICTMgrants@gmail.com
August 1 st	Grant applications are reviewed, and awardees are notified.
Fall	Grant recipients are honored at the Annual ICTM Conference
Within 1 year of grant	Itemized receipts and one or more of these two share-back methods: ICTM Annual Conference presentation or 500 – 2000 word article submitted to ICTMgrants@gmail.com

Application Guidelines and Criteria for Evaluation

Application

Application procedure and forms are available from each ICTM Regional Director or ICTM Officer and can be downloaded from the ICTM website at www.iowamath.org.

Eligibility

All current ICTM members including teachers at schools with an institutional membership are eligible to apply for this grant. Current ICTM Executive Board members are not eligible to apply.

Appropriate use of grant monies

- To develop and implement creative and imaginative teaching approaches and techniques;
- To develop new print and non-print instructional curricula and teaching support materials;
- To implement teaching techniques and strategies that will increase student achievement in mathematics;

Criteria for Award

Each grant recipient will:

- Make a presentation at the ICTM Annual Conference or write a 500 – 2000 word article for the [ICTM website](#) about how you used the grant and benefits to your students. Please note that by signing this application, you have agreed to do this if awarded the grant. If requested, an ICTM Executive Board member will be assigned as a mentor to each awardee.
- Itemized receipts for items purchased using the award must be submitted to the grant committee at ICTMgrants@gmail.com within one year of award. Funds will be dispersed shortly after itemized receipts and ICTM presentation or website article are submitted.
- Grant funds must be used within one year of award.

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Application Procedure and Forms

Review the Guidelines prior to completing the application.

The grant application has three parts: (1) cover sheet, (2) project description, and (3) budget form.

- (1) **Cover sheet:** The one-page cover sheet should be completed and attached to the front of the grant proposal. The applicant and the applicant's principal must sign it.
- (2) **Project Description:** The project description must be no more than two, single-spaced typed pages and should address the following questions:
 - What is (are) the project objective(s)? What need, problem, or opportunity does the project address?
 - What are the project activities? How will these activities fulfill the stated objectives?
 - Approximately how many students will be directly involved in the project? What grade level(s) will be involved?
 - What will happen to the project at the conclusion of the grant? If it is continued, what are future funding plans?
 - Have you tried to address the need(s) described in this proposal in the past? If so, how successful were these efforts?
 - How will you determine if the program is successful? What student learning are you monitoring?
- (3) **Budget:** The applicant may request up to \$500.
 - On the form provided, please detail your budget request. The budget page should be attached at the end of the project description.
 - Participants will be required to submit acceptable documentation for payment of expenses.

Applicants must submit the completed application for approval to the Grant Committee at the email ICTMgrants@gmail.com no later than June 30th.

**IOWA COUNCIL OF TEACHERS OF MATHEMATICS
CURRICULUM GRANT
Cover Sheet**

Please type and complete all information:

Applicant's Name: _____

Current Teaching Assignment: _____

School Name and Address: _____

E-mail address: _____

School Phone Number: _____ School Fax Number: _____

ICTM Membership Expires _____

Project Title: _____

Budget Request: _____

One paragraph summary description of project (appropriate for news release or other public information purposes)

If awarded this grant, I will do one of the following. (Please check one box.)

- Present at the Annual ICTM Annual Conference
- Write 500 – 2000 word article for ICTM website about how grant was used

The Principal's signature below indicates his/her support for participation in the Curriculum Grant and his/her willingness to use the results for news releases or other public information purposes.

Date Signature of Applicant

Date Signature of Principal

**IOWA COUNCIL OF TEACHERS OF MATHEMATICS
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Budget Request**

(1) **Total Budget Needed.** List by project activities. Include such items as kinds of materials and equipment needed.

Item	Cost
TOTAL BUDGET NEEDED	(1) \$

(2) **Other Sources of Funding:** If any outside funds are available to support this project, list the source and amount expected. (For example, donations from individuals, organizations, businesses, etc; other grant funds).

Source	Amount
OTHER SOURCES OF FUNDING	(2) \$

(3) **Grant Amount Requested:** Total below must not exceed \$500, the maximum available.

GRANT AMOUNT REQUESTED (1)	-	(2)	=	(3) \$
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